



Department of New York Commander's Special Project Chairman's Guide



Thank you for accepting the responsibility as the Commander's Special Project Chairman for the Department of New York

You are expected to perform your duties to the best of your ability and to become familiar with the background and history related to my special project in support of Homeless Veterans. The attached Chairman's Guide will provide you some of the necessary guidelines in performing your duties.

There may be additional references you may need to review either on line or in communication with the administrators whatever foundation or agency the State Commander may elect you to contact depending on the special project for the year. Additional information can also be garnered on-line at various website related to the project selected for the current year.

It is important that you learn as much as you can about your position and ask questions if you are not sure of what you will be required to do. I and my staff are available to assist you in this endeavor to ensure you are successful in your efforts.

Of particular significance is ensuring that the Districts, Councils and Posts are informed of the benefits of supporting this special project to support our homeless veterans.

As part of your responsibilities as Chairman, you will be expected to prepare a short written report of your activities in promoting the Special Project Program and a financial update of donations to be submitted two weeks prior to the Spring and Fall Department Conferences and State Convention. A report of donation receipts will be provided to you by the Department Bookkeeper if requested prior to any conference or convention for your report.

If called upon to make an oral report, you will be invited by letter prior to any conference or convention.

In advertising this special project ensure all donations made to the program are made directly to Department Headquarters, 69 Sand Creek Road, Albany, NY 12205.

The Department of New York publishes it on-line newspaper, ***The Overseas Veteran*** quarterly and it is highly recommended that a short article encouraging our members to support the Commander's Special Project when the announcement goes out for articles.

The State Commander is confident of your ability to manage the Commander's Special Project and am sure you will be extremely successful in your endeavors.



for stepping up and accepting this challenge.



STATE COMMANDER'S SPECIAL PROJECT for 2021-22

HOMELESS VETERANS

Background: This year, State Commander Michael Hoag has chosen **Homeless Veterans** as his Special Project.

Homeless veterans continues to be a defining need in our communities. Homeless veterans continue to make up more than 17% of the homeless adult population. As reported at the end of 2019 there still were some 37,085 homeless veterans in this country, a 2% decline from the previous year but still an unacceptable number.

These homeless veterans include not only those from our recent conflicts in Afghanistan, Kuwait and other regions but include serious numbers from World War II, Korea, Vietnam, Grenada, Panama, and Lebanon

Planned Activities:

- **Direct more awareness in communities on Homeless Veterans**
- **Legislate support for Homeless Veterans to our local and National representatives**

Monetary Donation Support:

- **All monies donated will be divided amongst the Albany Fisher House the nine Department Districts and forwarded to agencies designated by the Districts.**

Donations should be made out to: Department of NY VFW

**Mailed to: Department of NY VFW
 69 Sand Creek Road
 Albany, NY 12205**

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